



## **RECORD OF CABINET PORTFOLIO HOLDER DECISION**

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

<b>Decision Ref. No.</b>	PH038
<b>Decision made by</b>	Portfolio Holder for Corporate Governance, Finance and Resources
<b>Decision Title</b>	2020-21 Revenue and Capital Carry Forwards
<b>Key decision?</b>	Yes
<b>Date of decision (same as date form signed)</b>	18 June 2021
<b>Name and job title of Officer requesting the decision</b>	Dawn Garton Director for Corporate Services
<b>Officer contact details</b>	<a href="mailto:dgarton@melton.gov.uk">dgarton@melton.gov.uk</a>
<b>Decision</b>	<ol style="list-style-type: none"><li>1. Approve the revenue carry forwards for the General Fund, Special Expenses and Housing Revenue Account as outlined in Appendix A</li><li>2. Approve the capital carry forwards for the General Fund, and Housing Revenue Account as outlined in Appendix B</li><li>3. Delegated authority for the Director of Corporate Services to finalise and amend the exact amounts once the final year end position is known and the actual under spend can be compared to the amount requested.</li></ol>
<b>Background</b>	The Cabinet scheme of delegation financial procedure rules allow for under spent budgets to be carried forward to the next financial year subject to the approval by the Portfolio Holder for Finance and Resources.
<b>Reason for Decision/Main Considerations</b>	<p>By agreeing to such carry-forward requests this should remove the need for associated supplementary estimate requests being made in 2021/22</p> <p>For 2020/21 the requests from budget holders have been co-ordinated by Finance and these requests have been scrutinised and approved by the Strategic Leadership Team.</p>

	The HRA revenue carry forwards are linked to projects are contained within service lines that are used for day to day general management of the HRA.			
<b>Alternative options rejected</b>	To not approve any carry forwards. This would mean key revenue and capital projects could not be completed and/or additional budgetary pressure will be placed on the 2021/22 budget.			
<b>Legal implications</b>  Officer/Date provided: Natasha Taylor – Deputy Monitoring Officer 18.06.21	The treatment of year end balances is provided for in the Council’s Financial Procedure Rules.  The Cabinet scheme of delegation allows for under spent budgets up to maximum of £500,000 per item to be carried forward to the next financial year subject to the approval by the Portfolio Holder for Finance and Resources. The Leader has been consulted on the items that exceed this limit and has approved those carry forwards.			
<b>Financial implications</b>  Officer/Date provided: David Scott – Deputy s151 officer 18.06.21	The total amounts requested are detailed in Appendix A for Revenue Carry Forwards and Appendix B for Capital Carry Forwards. In summary: <ul style="list-style-type: none"> <li>• Revenue General Fund - £390,130</li> <li>• Revenue Special Expenses – £17,000</li> <li>• Revenue HRA - £100,000</li> <li>• Capital General Fund – £786,000</li> <li>• Capital HRA - £2,489,000</li> </ul>			
<b>Other implications</b>	None			
<b>Background papers considered</b>	Appendix A – 2020/21 Revenue Carry Forwards Appendix B – 2020/21 Capital Carry Forwards			
<b>List consultees (Where applicable)</b>		Name	Outcome	Date
	Ward Councillors	N/A	N/A	N/A
	Human Resources	N/A	N/A	N/A
	Equalities	N/A	N/A	N/A
	Communications	N/A	N/A	N/A
<b>Confidential Decision?</b> (The decision will be published in its entirety unless it contains exempt information as described in Section 1.4 of the <a href="#">Council’s Access to Information Rules</a> )	No			
<b>Call In Waived by Scrutiny Committee Chair? (Under urgency Procedures)</b>	No			
<b>Has this been discussed by Cabinet Members?</b>	Yes			
<b>Cabinet Portfolio Holder Signature</b>	Email approval received <b>Councillor Ronnie de Burle</b> <b>Portfolio Holder for Corporate Governance, Finance and Resources</b>			

<b>Declarations/conflict of interest?</b>	None
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**ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.**

FOR DEMOCRATIC SERVICES USE ONLY		
Form Received	18 June 2021	
Date published to all Councillors	21 June 2021	
Call In Deadline	24 June 2021	